



# THOMPSONS

## POSITION VACANCY

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**JOB POSTING #: 18-10-061-40S-PRC-01**  
**POSTING TERM: JAN 10 – JAN 31, 2019**  
**POSITION: PROCESSING COORDINATOR**  
**REPORTS TO: REGIONAL MANAGER - NORTH**  
**STATUS: FULL TIME**  
**LOCATION: NORTH REGION (HENSALL, MITCHELL)**

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### **DUTIES & RESPONSIBILITIES:**

- Responsible for operations of facilities within a region, including grain handling, bean and seed processing operations
- Maintain facilities in “audit ready” status to ensure compliance with safety program and food safety certifications
- Develop and maintain strong relationships with both branch employees and Head Office
- Provide a high level of customer service and support in accordance with stated commitment levels
- Along with the Regional Manager, responsible for Branch P&L inclusive of gross profit and expenses.
- Along with the facilities Operations Supervisor, resolve operational issues proactively and as they occur
- With the Operations Supervisors, develop, communicate and implement new ideas and efficiencies within in operations and the company
- In conjunction with the Regional Manager, oversee and provide input into maintenance budgets, capital projects, maintenance programs
- Identify and implement continuous improvement of processes and policies in support of organizational goals
- Monitor, manage and improve the communication processes within the Region
- Create and execute a comprehensive annual operations plan in conjunction with the Regional Manager and Operations Supervisors
- Thompsons Limited is committed to ensuring a safe work environment at all times. The Operations manager is accountable to know and understand the Company’s health and safety rules and regulations.

### **SPECIAL JOB REQUIREMENTS:**

- Excellent interpersonal and communication skills with determination and drive to succeed.
- Solid problem solving, decision-making, time management and organizational skillsAbility to excel under pressures of seasonal requirements
- Strong organizational and planning skills
- Strong negotiation skills and ability to achieve conflict resolution with both internal and external customers.

### **QUALIFICATIONS REQUIRED:**

- Minimum 5-10 years’ experience in an agricultural service business environment. Agricultural experience or specialized knowledge of grain and crop input products and grain handling considered an asset.
- Knowledge of inventory control, quality management, operating efficiency and budget management
- Minimum 7 years of demonstrated ability to effectively plan resourcing and improve efficiencies

### **TO APPLY:**

Please indicate both Job Posting # and position when sending your resume to [recruitment@thompsonslimited.com](mailto:recruitment@thompsonslimited.com). Your application must be received prior to 5:00 pm on the last day of posting term noted above.

**THOMPSONS LIMITED IS AN EQUAL OPPORTUNITY EMPLOYER**

If you require any accommodations please contact us.